

Complete Streets Committee

Meeting Minutes

Date: 5pm, Wednesday, 2/22/2023

Location: Lewiston Public Works

Members Present: Jeremiah Bartlett, Chair (Auburn), Bob Rand, Vice Chair (Lewiston), Christine Murray, Secretary (Lewiston), Heather Barnett (Auburn), Joe Gray (Auburn), Tobin Williamson

Staff Present: Kris Bennett, Paul Niehoff, Jonathan LaBonte, Larry Allen (AVCOG)

Community members: Scot Harriman

Agenda Items

1. Welcome/Check-In
 - a. New pavement marking materials – cement-based (Jeremiah)
2. Motion (Bob, seconded): to approve approve of December Meeting Minutes. Unanimous. Motion carries.
3. Public Comment
4. Brief Update on Rail Corridor Topics (SLA, CSX, Portland to Auburn/Lewiston)
 - a. Lewiston City Council has been briefed
 - b. Lewiston Lower
 - i. Needs further conversation; Riverfront Island Master Plan is currently the priority
 - ii. Negotiation for acquisition would be with a single property owner (CSX)
 - iii. Conceptual plans already exist
 - iv. Motion (Jeremiah, seconded Bob Rand): to draft memorandum for review encouraging acquisition by City of Lewiston. Unanimous. Motion carries.
5. Court Street Update and Feedback from Public Meeting 2/8/23
 - a. More diversity of age groups desired for participation
 - b. Questions about right-hand turn lanes from participants
 - c. Pedestrian and traffic calming improvements
 - d. Survey was conducted, many responses from Edward Little students
 - e. Meeting DOT to get feedback on possible improvements, including
 - i. signal equipment
 - ii. crossing at Millet Dr.
 - iii. crossing at western side of Fairview
 - iv. challenges with Holly St. crossing
 - v. ways to make Court St. appear narrower
 - vi. making Goff St. right turn only (a high crash location)
 - vii. curb extension on Pleasant St.
6. Presentation/Discussions on Hotel Road MPI Project (Kris)
 - a. Plans to do two projects in a year, out to bid this summer
 - b. Hotel Rd starting at Minot Ave. out to Poland Spring Rd., including Manley Rd.

- c. Includes mill and fill, drainage
 - d. Manley Rd. crossings and sidewalks will get improvements
- 7. Safe Streets for All (SS4A) Grant: Russell Street/Center Street/Mt. Auburn/Vet's Bridge
 - a. Grant has been awarded, scoping to follow
 - b. Grant describes broad elements
 - c. A public advisory committee will be needed
 - d. Auburn called out N River Rd. to Stetson Rd., Vet's Bridge
 - e. Grant application will be circulated among committee
- 8. Discussion on Potential to Meet with Planning Board members on CS-related topics
 - a. Scot has raised possibility
 - b. Joint meeting may be cumbersome with all planning boards plus committee; it could be a subset of members
 - c. There is an interest in exchange of agenda (Bob)
 - d. Would like set aside a meeting for both planning boards in the next two or three months (Jeremiah)
- 9. Discussion on Goals and Annual Performance Measures*
 - a. [from ordinance] Sec. 46-3. - Complete streets policy.
 - (h) Performance measures. The city administrator and/or designee shall report to the planning board and city council on an annual basis on the transportation projects undertaken within the prior year and planned within the coming year and the extent to which each of these projects has met the complete streets ordinance.
 - b. Ordinance does not specify what form that report would take
 - c. If councils get an update on capital improvement plan, could that include an annual summary on past years? (Jeremiah)
 - d. The committee doesn't always know what gets back to policy-makers
 - e. Committee could compile notes on past projects (Jeremiah)
- 10. Future agenda items
 - a. Reviewing by-laws
- 11. Adjourn
 - a. Motion to adjourn (Jeremiah): 6:40. Unanimous.

Complete Streets Committee

Meeting Minutes

Date: 5pm, Wednesday, 3/22/2023

Location: Lewiston Public Works

Members Present: Jeremiah Bartlett, Chair (Auburn), Bob Rand, Vice Chair (Lewiston), Christine Murray, Secretary (Lewiston), Joe Gray (Auburn), Scot Harriman (Lewiston)

Staff Present: Kris Bennett, Paul Niehoff

Agenda Items

1. Welcome/Check-In
2. A MOTION TO approve the minutes of February 22, 2023 as presented. The motion passed without dissent.
3. Public Comment
4. Second/Dunn Street Reconstruction Project (Auburn)
 - a. Starting at Mill to dead end Brook Street
 - b. Removing RFB by Boys and Girls Club and moving to Cook, with curb extensions, reducing width, esplanade with street trees
 - c. Street lighting Mill to Dunn
 - d. Out to bid; RFP is on [website](#)
 - e. Public feedback: concerns with storm water, which will be taken care of
5. Transportation-Related CIP (and other) Overview (Lewiston/Auburn)
 - a. Lewiston:
 - i. if we see issues of concern, Paul can bring issues to monthly traffic team meeting
 - ii. With DOT, looking at
 1. midblock crossing between Lisbon and Canal
 2. ways from Lisbon down to waterfront (patio by Rainbow Bicycle)
 3. ADA accessibility on Ash Street
 - iii. Canal Riverwalk project, path connecting Beech to Cedar St.
 - iv. Simard Payne Park path extension to Veterans Memorial Park, with eventual extension to Sunnyside Park
 - v. Updating path from Oxford to pedestrian bridge to Auburn
 - vi. Signals project: pedestrian refuge at Lisbon Street & Scribner
 - vii. 3 news Heads Up projects: Russell & East Ave.; Lisbon, St. Croix, Scribner; Lisbon and South
 - viii. Lincoln St. signalization ATRC initiative
 - ix. Park St. paving and sidewalk rehabilitation
 - x. Speed studies with dynamic speed signs
 - xi. Central Ave. by Bates is being discussed, surveyed

- xii. Upcoming virtual public meeting of two projects, intersection improvements at Sabattus, Main & Landry, Looking Ahead Clubhouse. Paul will send notice when available
 - b. Auburn
 - i. Hotel Rd. project has been accepted, will go forward
 - ii. New Auburn area for reconstruction
 - iii. Future LAP developments: Turner St. between Hampshire and Court (years from completion, Dennison and Turner
- 6. AARP Capacity-Building Microgrant (Auburn)
 - a. \$2500 grant for community outreach
 - b. Jonathan will update us later
- 7. Elm Street striping (Auburn)
 - a. Planned ~13' travel lanes were too wide
 - b. Striping was not completed
 - c. Plan to use center crown as divider, 2 11' travel lanes, utilizing sharrows
- 8. Adjustment to Meeting Schedule/Structure Discussion
 - a. We are not required by ordinance to meet more than four times a year
 - b. Towns could meet separately outside of those four meetings
 - c. Voting items would be restricted to those four meetings, October, January, April, June potentially
 - d. Present officers would take minutes on smaller meetings
 - e. We have empty seats for Auburn and health organizations; fewer meetings may help recruitment and attaining quorum
 - f. Motion to adjust meeting schedule to four times per year. Motion passed without dissent.
- 9. Adjourned at 6:26.

Complete Streets Committee - Auburn

Meeting Minutes

Date: 5pm, Wednesday, 7/26/2023

Location: Auburn Community Room

Members Present: Jeremiah Bartlett, Chair (Auburn), Joe Gray (Auburn)

City Staff Present: Jonathan Labonte (Auburn), Kris Bennett (Auburn), Noah Peck (Auburn Intern)

Agenda Items

1. Welcome/Check-In
2. Public Comment: None
3. CIP Street Presentation (where discussion takes place on a street)
 - a. Loring Avenue
 - i. Are sidewalks proposed? Yes – likely on one side.
 - ii. Set up for walking, parking, neighborhood connections
 - iii. Future businesses need connections
 - iv. Narrow streets to slow traffic
 - v. When to do outreach?
 - b. Mill Street/Riverside Drive
 - i. Bicycle facilities are very important here
 - c. Haskell Street
 - i. Changes at Court Street needed
 - d. Western Ave
 - i. Climbing Lane
 - e. Broad Street
 - i. Maintain climbing lane
 - f. Fairmount Street
 - i. Continue sidewalks to EL? Reduce or eliminate bike traffic
 - g. Income/equity – CDBG?
 - i. Looking at potential options to continue from design
 - h. Link information to GIS information on-line
 - i. None requested
4. Adjourned at 6:37 PM.

Complete Streets Committee

Meeting Minutes

Date: 5pm, Wednesday, 10/25/2023

Location: Auburn Community Room

Members Present: Jeremiah Bartlett, Chair (Auburn), Joe Gray (Auburn), Bob Rand (Lewiston), Scott Harriman (Lewiston)

City Staff Present: Jonathan Labonte (Auburn), Kris Bennett (Auburn), Paul Niehoff (Lewiston)

Agenda Items

1. Welcome/Check-In
 - a. Jeremiah: MaineDOT Applied for Libbytown Grant in Portland
 - b. Paul: Issues with Mast Arm at Canal and Chestnut
2. Public Comment: None
3. Local Capital Improvement Plan Update – Lewiston (see attached sheet for additional details)
 - a. Heads up Projects – Ped Ramps and Signal Upgrades, Additional RRFB's/Mid Blocks
 - i. East Ave
 - ii. Lisbon St
 - iii. Sabattus St
 - iv. Outer Main Street
 - v. Central Ave
 - b. SS4A Study
 - i. Budget Negotiation and items identified – still sorting match issues
 - ii. Updated crash strategies and outcomes required for FHWA funds (Vision Zero)
 - iii. Public Feedback Component, including underserved communities
 - iv. MaineDOT may support safety projects
 - c. Traffic Committee
 - i. Interdepartmental meetings on traffic
 - ii. Bob requested regular updates on projects
4. General Updates - Auburn
 - a. Turner Street Project
 - i. Includes Lane Drop from Court to Hampshire
 - ii. Possible Bike Box at Turner approaching Court (Bob)
 - b. Turner and Dennison LAP
 - i. Getting DOT approval to solicit consultants
 - ii. Improvements vis-à-vis speed tables/crosswalks to Washburn
 - iii. More to come once design gets going
 - c. Hotel Road
 - i. Minot to Poland Spring Road
 - ii. 11-foot lanes with bike lane symbols
 - iii. Revisit striping work with City contract
 - d. Gamage Ave RRFB
 - i. Curb Extensions Constructed, Poles Installed

- ii. Paving to occur soon
 - iii. City to install RRFB's
 - e. Walk Audits
 - i. Reports to be provided
 - f. Striping Plans
 - i. Consultant looking at striping work and contract work, including striping plan
 - ii. Climbing Lanes on Court Street/Striping/Public Meeting
 - iii. DOT looking at changes to Rotary with travel lane reductions
 - g. VPI for Minot Avenue through Union Street Bypass
 - i. Look at Access Management, Roundabouts, Medians
 - ii. Use to get RAISE Grant, etc.
 - iii. Include Court Street Modeling
- 5. General Discussion on Safety/Speeding/Traffic Calming
 - a. Motorists in Maine appear to be much more inconsiderate
 - b. Speeding complaints in Lewiston on the rise
 - i. King Avenue an issue – doing temporary placements for speed humps?
 - ii. Look at Portland's Ordinance for ideas – Portland's needs work
 - c. Auburn has black box speed studies
 - i. Can obtain data
 - ii. Improvements vis-à-vis speed tables/crosswalks to Washburn
 - d. Distracted Driving
 - i. Enforcement is an issue
 - ii. Officers called out to non-traffic enforcement issues
 - iii. Enforcement revenue goes to state, but requires local work
- 6. Adjourned at 6:42 PM.